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Job Title: Director

Organization: Temple University
Contact Phone: 0000000000
Contact E-mail: SSoares@temple.edu
Date Ad Started: July 27, 2017

Contact Name: HR
Contact Fax:
Contact Web Site: <http://www.temple.edu>
Expires: October 27, 2017

The Director will oversee the Office of Clinical Practice and Field Education in the College of Public Health at Temple University. The office is responsible for clinical education, internships and clinical services (e.g., student/faculty clinics). The Director will collaborate with faculty across the College on the solicitation and evaluation of clinical and community internships sites, preceptor training and student clearances and internship pre-requisite trainings. The Director will be responsible for seeking more effective methods to ensure delivery of high quality clinical and community education and training opportunities across the college including the coordination and expansion of student-run clinics as well as bundled and/or exclusive affiliation agreements with College partners. The Director will also examine the opportunities for college-based practice clinics and will work with appropriate entities to develop cost-effective college-based clinics.

The Director will also oversee the E*Value software for internship placement and evaluation; and coordinate, develop, implement, and sustain appropriate college-wide education programs to support student and preceptor readiness for internship placement.

Additionally, the incumbent will lead regular meetings to discuss issues around field practice and to generate new ideas for workforce development, career services, and effective delivery of field education; maintain awareness of accreditation requirements for field practice via regular communication with field coordinators; ensure that the College implements required background checks and health screenings in compliance with university and state regulations.; The incumbent will prepare and analyze community and clinical training expenditures, assess, recommend, develop and oversee infrastructure needs as it relates to expansion of clinic and field education activities; prepare reports to estimate return on investment and manage training costs in a cost effective manner; and recommend appropriate strategies and goals to the Dean, department chairpersons and clinical education faculty. The Director will develop communication materials to showcase and market clinical affiliates and student training opportunities; lead efforts on the dissemination and integration of research findings, best practice, and evidence-based guidelines into clinical training programs; develop, implement and evaluate internship programs incorporating performance and outcome metrics at the college and unit level; coordinate with the Assistant Director for Assessment and Accreditation to implement and analyze employer surveys, and utilize resulting data to create responsive programming; and secure grant funding as relevant to enhance interdisciplinary education and training opportunities. Performs other duties as assigned.

Description:

Required Education and Experience:

Master's degree in a relevant clinical discipline within the college. Current licensure/certification to practice in one of the disciplines in the college. At least 4 years of directly related clinical practice management and/or higher education administration experience. Experience working with internship programs, university clinics and/or clinical education at the university or college level.

Required Skills and Abilities:

- *Demonstrated computer skills and proficiency with MS Office Suite, including web based database systems.
- *Demonstrated ability to analyze and interpret large complex datasets.
- *Demonstrated verbal and written communication skills, including the ability to communicate across a variety of public health and clinical disciplines and audiences.
- *Demonstrated collaborative, interpersonal, and negotiation skills.
- *Must possess excellent business acumen and relationship management skills, with the ability to establish and sustain business relationships with a diverse stakeholder population.
- *Demonstrated ability to exercise independent judgement and creativity in resolving problems.
- *Strong attention to detail.

- *Must be able to travel between Temple Campuses and to off-site locations throughout the PA area that may not be accessible by public transportation.
- *Must be able to work evening and weekend hours, as needed.

Preferred:

- *Experience in managing out-patient rehabilitation services, soliciting provider contracts, and reimbursement issues is highly desirable.
- *Familiarity with the clinical disciplines within Temple University's College of Public Health and their practices, and procedures and interdisciplinary training.

To apply for this position, please visit our website at www.temple.edu, scroll to the bottom of the page and click on Careers @ Temple. Please reference job number 17002364. AA, EOE, m/f/d/v.
