



APTAEducation.org Classified Ads

**Job Title:** Instructor/assistant Professor, Cc (clinical Education Coordinator-cec, Physical Therapist Assistant

<b>Organization:</b>	Kapi'olani Community College	<b>Contact Name:</b>	Patricia O'hagan
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<b>Date Ad Started:</b>	April 04, 2017	<b>Expires:</b>	July 04, 2017

**Title: Instructor/Assistant Professor, CC (Clinical Education Coordinator-CEC, Physical Therapist Assistant)**

Position Number: 0086886  
Hiring Unit: Health Sciences, Physical Therapist Assistant  
Location: Kapi'olani Community College  
Date Posted:  
Closing Date: May 15, 2017  
Salary Information: C2, minimum \$5,273/mo & C3, minimum \$6,327/month. Salary commensurate with qualifications and experience.  
Monthly Type: 11 Month  
Tenure Track: Tenure Track  
Full Time/Part Time: Full Time  
Temporary/Permanent: Permanent  
Funding: General

**Other Conditions:**

Contingent on course offerings and student demand, to begin approximately August 1, 2017, pending position clearance, availability of funds, and actual staffing requirements. Position may be converted from 11 to 9 months or 9 to 11 months based on operational needs. CAPTE standards require one FT faculty member to be a PT. Since the current FTE is a PTA, this position must be filled by a licensed PT.

**Duties and responsibilities:**

As Clinical Education Coordinator (CEC) and under general supervision, maintain, manage and administer a CAPTE-accredited Physical Therapist Assistant (PTA) Program; plan, develop, coordinate and facilitate the clinical education program, including; effectiveness in:

Organizational, interpersonal, problem-solving and counseling skills; and

Be able to work with clinical education faculty (CCCEs and CIs) to address the diverse needs of the students.

Developing, conducting, and coordinating the clinical education program in accordance with CAPTE accreditation standards.

**Work with the Program Director to develop:**

Mechanisms to communicate information about clinical education with core faculty, clinical education sites, clinical education faculty (CCCEs and CIs), and students.

Systems to inform clinical education faculty of their responsibilities.

The timing of communications related to clinical education to the core faculty, clinical education sites, clinical education faculty (CCCEs and CIs), and students.

Processes used to monitor that the academic regulations are upheld.

Methods used to assign students to clinical education experiences.

Measures to ensure that the supervision and feedback provided to students is appropriate for each student in each clinical education experience, assuming that the student is progressing through the program in the expected manner.

Processes to determine if altered level of clinical supervision and feedback is communicated to the clinical education faculty, and monitored during the experience.

Teach in and assess classroom, lab, and/or community-based instruction in terms of end-of-program and course learning outcomes; develop and implement teaching and assessment strategies and methods to:

- 1) improve learning outcomes;
- 2) address the learning needs of the college's diverse students;
- 3) integrate thinking and writing skills into course content where appropriate.

Regular workload may include evening and weekend classes, continuing education classes, distance education classes. Perform other teaching-related duties that include, but are not limited to, preparing course syllabi and maintaining office hours for academic advising and for conferring with students about coursework; prepare graduating students for certification/licensure exam.

Non-teaching duties include:

- 1) working collegially to provide service to the department and college,
- 2) engaging in professional development and professional or scholarly activities related to one's discipline and
- 3) engaging in public service related to one's professional status and/or expertise.

**Description:**

Minimum Qualifications:

Instructor:

Bachelor's degree in Physical Therapy (PT) from a CAPTE accredited physical therapist education program.

AND current Hawai'i state Licensed Physical Therapist

**PLUS** three years of full-time experience in post-licensure clinical practice **plus** two years of clinical practice as a CCCE and/or CI **or** two years of experience in teaching, curriculum development and administration in a PT or PTA program.

Assistant Professor:

Same as Instructor, plus a minimum of five years of service at the rank of Instructor or equivalent.

Desired Qualifications

Successful teaching and clinical experience in Physical Therapy practice.

Successful teaching experience in a PTA Program.

Experience in instruction, curriculum design, program planning, accreditation, and in academic/clinical coordination.

Member of the American Physical Therapy Association (APTA)

Earned status as an APTA Credentialed Clinical Instructor.

Current CPR certification

Proof of knowledge in Hawaii State Physical Therapy Ethics and Practice Laws

30 Continuing Competence Units within two years

Experience in supervising a PTA in a clinical setting

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To Apply:

Submit 1) Signed Faculty or Executive/Managerial [CC Personnel Form 27A](http://www.pers.hawaii.edu/forms/Application/Form27a.pdf) application form (<http://www.pers.hawaii.edu/forms/Application/Form27a.pdf>), 2) graduate and undergraduate transcripts(s) showing degrees and coursework to date. Copies of official transcripts are acceptable for application; however, on-line transcripts, academic record/grade summaries, diplomas or copies of diplomas will NOT be accepted. Original official transcripts are required at the time of hire (in order to be official, transcripts must have the official seal and be mailed directly from the degree-granting institution to name and address where application is submitted. Transcripts may not be stamped as issued to student or as a student copy); 3) a one- to two-page statement outlining the ways in which you meet the minimum and desirable qualifications 4) Three current, original, signed letters of recommendation attesting to your job performance and character. Application materials are to be sent to Patricia O'Hagan, Dean of Health Academic Programs, Kapi'olani Community College, 4303 Diamond Head Road, 'Ilima 206, Honolulu, HI 96816. Minimum qualifications must be met by the effective date of appointment. All materials must be postmarked no later than the closing date for an application and all documents to be considered complete or date-stamped by the dean's office no later than 4:30 p.m. on the closing date. Incomplete applications and documents submitted electronically will not be considered. Materials submitted become the property of the College and will not be returned. Deaf and hard-of-hearing persons may call 1-711 or 643-8833.

Address:

Patricia O'Hagan, Dean of Health Academic Programs

Kapi'olani Community College

4303 Diamond Head Road, 'Ilima 206

Honolulu, HI 96816

Inquiries:

Patricia O'Hagan, Dean of Health Academic Programs; 808-734-9569; [ohaganp@hawaii.edu](mailto:ohaganp@hawaii.edu)

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Employment is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawaii may be viewed at: <http://ope.ed.gov/security/>, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services Office.

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