



Job Title: Lead Accreditation Specialist
Organization: American Physical Therapy Association
Contact Phone: 0000000000
Contact E-mail: jobs@apta.org
Date Ad Started: October 10, 2018
Contact Name: Human Resources
Contact Fax:
Contact Web Site: www.apta.org
Expires: January 10, 2019

PRINCIPAL FUNCTIONS

Provides education and consultation to programs, institutions, Candidacy Review Council, and on-site reviewers regarding ABPTRFE's processes, procedures, and expectations for accreditation.

Creates, updates, and delivers Candidacy and Accreditation Workshops, as well as Council and Onsite Team orientation and annual training.

Administers accreditation activities for PT residency/fellowship education programs.

Conducts annual audits ABPTRFE accreditation procedures for initial accreditation, renewal of accreditation, and annual continuous improvement reports in accordance with ABPTRFE Operations Manual.

Develops and maintains all accreditation documents related to PT residency/fellowship accreditation activities to reflect any changes in ABPTRFE quality standards and/or processes and procedures.

QUALIFICATIONS

Description: Physical Therapist preferred, or degree in a related healthcare field(s), with 5+ years of professional experience

Residency/fellowship education or accreditation experience

Excellent interpersonal, oral and written communication skills

Experience in management and/or leadership

Training and/or workshop facilitation experience preferred

PHYSICAL DEMANDS

Ability to be mobile

Ability to travel up to 10% of the time

*Equal Opportunity Employer
Principals Only*

Please send resume and cover letter with salary requirements to: jobs@apta.org.
