



APTAEducation.org Classified Ads

Job Title: Program Director - Physical Therapy Program

Organization: Unitek College
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Date Ad Started: August 14, 2018

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Expires: November 14, 2018

These are the criteria that CAPTE outlines for a **Program Director:**

- a minimum of a master's degree;
- holds a current license/certification to practice as a PT or PTA in any United States jurisdiction;
- a minimum of five years (or equivalent), full-time, post licensure experience that includes a minimum of three years (or equivalent) of full-time clinical experience;
- previous experience in an academic institution preferably in a PTA program;
- experience in administration/management;
- experience in educational theory and methodology, instructional design, student evaluation and outcome assessment, including the equivalent of nine credits of coursework in educational foundations.

SPECIFIC RESPONSIBILITIES:

Plan and develop a new physical therapist assistant program including the curriculum

A working knowledge of CAPTE and the accreditation process

Writing an application for candidacy and subsequent self-study

Description: Organization and administration to include admissions, budget, personnel, faculty development, course scheduling, equipment maintenance and strategic planning;

Assist with hiring of additional faculty resources

Monitoring the progress of students in the program and eventual outcomes per cohort

Development of program policies/handbooks in alignment with institutional and accreditation mandates

Oversight of activities related to ongoing program assessment including the general effectiveness of the programs and faculty.

Regular duties of a faculty member related to teaching, student advising, scholarly activities, and service to the College

Participate with PAC meetings

Maintenance of accurate information on website

Assisting in the development and implementation of strategies that support student enrollment, retention, program completion, and continuous quality improvement
