

MINUTES
Residency/Fellowship Education Special Interest Group (RFE SIG)
January 8, 2018

Attendees	Position	Present on call?
Lisa Black	Chair	Yes
Carol Jo Tichenor	Vice Chair	Yes
Anne O'Donnell	Membership Secretary	No
Jason Zafereo	Nominating Committee Member	Yes
Elizabeth Lane	Nominating Committee Chair	Yes
Becky Olson-Kellogg	Secretary / Treasurer	Yes
Dana Tew	Program Committee Chair	Yes
Yvonne Body	Scholarly Research Committee Chair	Yes
Christina Gomez	Communications Committee	Yes

NOTE: Bolded font with yellow highlights indicate action items.

Lisa Black (Chair) called the meeting to order at 1:02 pm CST.

Officers' Reports

- a. Chair - Lisa Black, PT, DPT
 - Deferred until CSM discussion.
- b. Vice-chair - Carol Jo Tichenor, PT, MA, HFAAOMPT, FAPTA
 - Successful Mentorship Course discussion forum has been discontinued due to lack of participation.
 - Would like to offer additional webinars & invite everyone who completed the Mentorship course. Some suggestions for topics have been offered from the Ortho RFSIG. They have a way to record it on their platform. The suggestion is that these would be free because the time to apply for CEUs was extensive.
 - Thought would be to record & then post on common / collaborative Hub.
 - Group consensus is positive to collaborate with Ortho RFSIG on this venture.
 - **Carol Jo will develop a survey for membership on possible topics for mentoring webinars & also seeking volunteers for teaching to webinars. Will distribute survey at CSM. It was recommended to do a paper survey (on every chair prior to meeting) so that people complete it right away & don't forget to complete later.**
 - **The Successful Mentoring Course needs to be completely redone due to new platform. Carol Jo will send out the Table of Contents to officers & ask for feedback on content.**
- c. Treasurer/Secretary - Becky Olson-Kellogg, PT, DPT, CEEAA, GCS
 - Nothing to report.
- d. Membership Secretary - Anne O'Donnell, PT, PhD
 - Anne was not able to be on the call but she reported in advance that our membership remains at 179 (consistent with last report in November 2017).

Committee Reports

- a. Nominating Committee – Elizabeth Lane, Chair

- 3 positions open: Chair (no nominations yet), Nominating Committee (1 nomination), & Treasurer/Secretary (1 nomination).
 - **Carol Jo will contact Arlene McCarthy who had volunteered previously to be involved.**
 - **Everyone was asked to forward more names for all positions to Elizabeth.**
- b. Program Committee – Dana Tew, Chair
 - **There is a need for some volunteers to help introduce speakers & help facilitate sessions at CSM. Dana will send out a link for a Google Doc & we can see the list of programming & sign up to introduce / facilitate.**
- c. Scholarly Research Committee – Yvonne Body, Chair
 - They sent out emails to people who presented posters on residency/fellowship education at the Clinical Reasoning Symposium & she is currently collating that content & it will be posted on the Hub for all to access.
 - The committee is having difficulty getting communication from people on the research they are doing related to residency/fellowship education.
 - Christina has included this request in the newsletters, but she seeks out input on how to make it more visible. She can also add a hyperlink to the Hub.
 - Could also create an agenda for CSM & include this request on it.
- d. Communications – Christina Gomez
 - Next newsletter should be out by the beginning of February – will list CSM residency/fellowship programming.
 - Topics that will be in the newsletter: CSM Programming, our SIG mtg date/time, summary of the Think Tank progress, the Hub (have community access through ABPTRFE), and call for nominations for open positions.
 - Let Christina know if you have something else you would like her to include.
 - **Lisa will send out an email now highlighting the date/time of our SIG mtg at CSM.**

Old Business

- a. Think Tank – Jason/Carol Jo
 - They are currently in the process of training the workgroup on how to review materials that have been submitted. They are meeting in person in New Orleans, just prior to CSM. They will provide a summary of their work at our SIG mtg at CSM.
 - They have been asked to help Kendra review some curriculum already in the APTA Learning Center, with regard to quality.
 - Jason created a rubric to use in evaluating the programs (with the assistance of Lisa Black & Gail Jensen).
- b. APTA Hub – Yvonne
 - Already covered above.
- c. Mentor award
 - Lisa thinks that approval was given for the Resident and Fellow of the Year Awards.
 - We will continue to pursue the Mentor Award.

New Business

- CSM
 1. RFESIG meeting – agenda
 - See tentative agenda for CSM at the bottom.
 - Hope to have updates from Kendra & Gina.
 - Carol Jo has been working on how to find a common communication platform for all Residency/Fellowship SIGs across all Sections/Academies. Carol Jo would like to update our membership on this at CSM with the assistance of Christina.
 - No single social media platform is going to be ideal.
 - The key thing is what will the membership use, otherwise, it won't be successful.

- Add a topic about forming a new subcommittee to discuss research again (beyond our PT Hub) if there is time. There has been interest in us holding an in person meeting with interested researchers.
 - Could poll people live during the meeting on various questions / initiatives.
 - Also important to focus on our accomplishments so people see the value of the SIG.
- 2. SIG Chair meeting
 - This will occur at CSM, called by Kendra Harrington. It will include the Chairs of the residency/fellowship SIGs from Ortho, Education, & Geriatrics Sections/Academy.
- 3. Programming pertaining to R/F education
 - **Dana will send the link to the Google Doc listing the programming.**
- CEUs for mentoring
 - Creighton was able to get permission from the Nebraska State Board of PT to allow Clinical Instructors to get CEUs for taking students (because they learn a lot during the process of being a CI). Now they are requesting to allow Residency / Fellowship Mentors to get CEUs.
 - Texas has a similar program that they can get CEUs for taking a student PT/PTA for 12 weeks, and also up to 10 CEUs for Mentoring a Resident or Fellow.
 - Further information is available on the Texas PT Association website.
- Sponsoring another WebEx
 - Covered above
 - Carol Jo has received a number of suggestions for future webinars from the Ortho RFSIG.

Carol Jo formally recognized & thanked Lisa for her exceptional leadership in the Chair position. She has done an amazing amount of work behind the scenes to make things go smoothly. The entire Board unanimously agreed & thanked Lisa for her impeccable leadership in successfully launching our new SIG over the past few years.

Meeting adjourned at 2:00pm CST.
Minutes submitted by Becky Olson-Kellogg.

**Next meeting will be at CSM:
Education Section - Residency and Fellowship Special Interest Group**

Section: Education Section
Date: Thursday, February 22, 2018
Time: 8:00 AM - 10:00 AM
Location: New Orleans Ernest N. Morial Convention Center
Room: 224

Agenda:

- I. Call the meeting to order – Lisa Black, Chair – introduce team
- II. Officer reports:
- III. Committee Reports
 - A. Nominating Committee – Elizabeth Lane
 - B. Program Committee – Dana Tew
 - C. Scholarly/Research – Yvonne Body
 - D. Communication – Christina Gomez

IV. Initiatives

A. HUB – Christina and Yvonne

B. Think Tank

C. WebEx

V. Education Section update

VI. ABPTRFE update

VII. Think Tank movement

RFE SIG Purpose:

The Residency/Fellowship Education Special Interest Group of the Education Section, APTA will provide a forum where residency/fellowship faculty including program directors, coordinators and mentors will promote excellence in residency education by providing collaborative opportunities for educational research, exploring opportunities for curricular development, enhancing resident clinical reasoning skills and discussing resources available for assessment in residency education.

SIG Objectives:

To provide a vehicle for enhancing communication among those invested in residency/fellowship education.

To promote cooperative efforts among residency/fellowship programs in advancing and improving curriculum.

To serve as a resource for collaboration in research for the advancement of resident/fellowship education.

To assist in the advancement of skilled clinical mentorship for all resident/fellowship faculty.