

Academy of Physical Therapy Education - Residency and Fellowship Special Interest Group

Phone conference: Nov 9, 2018

Purpose: The Residency/Fellowship Education Special Interest Group of the Academy of Physical Therapy Education, APTA provides a forum where residency/fellowship faculty including program directors, coordinators and mentors promote excellence in residency education by providing collaborative opportunities for educational research, exploring opportunities for curricular development, enhancing resident clinical reasoning skills and discussing resources available for assessment in residency education.

Objectives:

- To provide a vehicle for enhancing communication among those invested in residency/fellowship education.
- To promote cooperative efforts among residency/fellowship programs in advancing and improving curriculum.
- To serve as a resource for collaboration in research for the advancement of resident/fellowship education
- To assist in the advancement of skilled clinical mentorship for all resident/fellowship faculty.

Attendees	Position	Present on call?
Sara Kraft	Chair	Yes
Carol Jo Tichenor	Vice Chair	Yes
Anne O'Donnell	Membership Secretary	No
Jason Zafereo	Nominating Chair	Yes
Chrysta Lloyd	Secretary/Treasurer	Yes
Dana Tew	Program Committee Chair	No
Yvonne Body	Scholarly Research Committee Chair	No
Christina Gomez	Communications Committee	No
David Gillette	Nominating Committee Member	Yes

Note: Yellow highlights indicate action items. Green indicates approved motions.

Agenda

Chair called the meeting to order @ 11:04am EST.

Review and approval of ELC meeting minutes.

Officer reports:

- Chair – Sara ELC APTE Board Meeting Updates
- Vice Chair – Carol Jo Tichenor
 - No report
- Membership Secretary – report given by Sara Kraft
 - Current membership is now up 224 from 218
 - Discussion was had regarding opportunities to build RFE SIG membership.
 - Send out Email blasts to encourage involvement to all disciplines of residency and fellowship directors, mentors, faculty and graduates: Christina and Dana coordinate
 - How do we get more members from the Academy to join?
 - Question has been raised in the past: what is the benefit for being an APTE member and a SIG member?
 - Benefits:
 - 1.) Multiple disciplines in RF education for collaborative discussion about program design, changes in education philosophy, mentoring, graduate outcomes, etc.

- 2.) Access to Think Tank Resources (possible conflict: the access given to all members of APTE regardless of membership to the RFE SIG)
 - 3.) Opportunity to network with other individuals with the same research or education interests.
 - Marketing as the SIG that brings all RF disciplines together
 - No new information has been received regarding discounted membership fees for multiple Sections
 - Possible letter drafted to APTE President, Pamela Levangie with benefits of becoming an RFE SIG member to use for marketing the SIG to APTE members.
- Treasurer/Secretary – Chrysta Lloyd
 - Current budget: \$352.71
 - ELC minutes were sent to Julia for posting.
 - Thank you all for submitting your reports. It helps with the clarity of documenting the minutes.

Committee Reports

- Nominating Committee – Jason Zafereo
 - Nominations received thus far:
 - Jason Zafereo for Vice-chair
 - David Nolan for Membership Secretary
 - Cheri Hodges for Nominating Committee Member
 - We will continue to seek additional nominees until Dec 1st.
 - RFESIG officers are requested to review our membership roster and personally contact any colleagues who they'd like to nominate, provided that they've been SIG members for at least one year.
 - We would like more applicants to apply.
- Program Committee – Dana Tew
 - No report
- Scholarly/Research – report given by Sara Kraft
 - Priority for the Research RFE is to facilitate more coordinated efforts across multiple residencies.
 - Resources are available (funding) via ABPTRFE, APTE, ELP
 - Another meeting is scheduled for Nov. 26th. Survey was sent out to brainstorm priorities in RFE research.
 - Raine Osborne, Pam Levangie and Sara met to gain support from APTE. Pam advised us to use roundtable discussions to pair people in that are interested in similar areas to start research.
 - Discussion was had about the volume of research being done at many universities, however it is only on a small scale and there are no coordinated efforts. Is there any information ABPTRFE can collect regarding the success of residency graduates in order to bring that to a larger database to use for future research?
 - The scholarly research committee is going to highlight David Nolan's platform presentation from ELC in the next newsletter.
 - The meeting led by Raine Osborne at ELC was a success. There was no discussion on where the research should be posted and how this may affect RFESIG. Future meetings are in the works to meetings to continue working on this project.
 - Raine Osborne also had a platform presentation at ELC which we can highlight in the following newsletter.
- Communication – report given by Sara Kraft
 - The work on the final newsletter of 2018 is in progress. Featured topics:
 - Highlight ELC RFESIG events
 - Inform members of CSM events
 - Feature research presented at ELC

- One more email will go out for nominations that are due on Dec. 1st
- If anyone has anything else, please have them email Christina.
- Christina was acknowledged for the information she sent about the residency presentations being showcased at ELC prior to the conference, which was helpful.
- We should also do a list all of the presentations being held at CSM that relate to RF so Christina can send an email to the SIG members to attend.

Initiatives

- HUB – report given by Sara Kraft
 - The HUB is not where the Think Tank resources will be placed.
- Think Tank – Jason
 - Currently working on CSM presentation and the Compendium to be issued in 2019.
 - The resources will be ready when the website is available. We need to consult with Julia Rices about the design for the Think Tank website.
 - An organizational flow for the Think Tank information is needed in order to give guidance to the developers of the website.
 - No definitive date is set for when the website will go live. The plan is December.
 - The RFE SIG needs to have the design and information ready for posting to the site so we do not miss the deadline to post a work order.
 - Discussion was had about where the information should be posted if we missed the deadline. It was suggested to post to the HUB instead of waiting till a later date for information to be posted to the site. There was concern about posting the resources too many places.
 - Sara facilitated a meeting with Pam Levangie (Chair, APTE) and Julia Rice to gain permission to have a section of the new APTE website as the platform for loading all of the THINK TANK resources and make it available to all Section members, regardless of specialty. This will be presented to ACPTE board (today). We are about 90% done with the documents of the Think Tank (about 60+) documents are being prepared to share with programs.
- Webinars – Carol Jo
 - New Mentoring criteria from ABPTRFE has been listed and a form that incorporates new standards and guidance for faculty is in the works. No specific date for availability of the form is scheduled at this time.
 - Webinar #2: Continuing to work on webinar topic for 2019 in conjunction with Ortho RFSIG with Matt Haberl (Ortho RFSIG Chair), Kris Porter, and Arlene McCarthy. We are working on designing an annual faculty evaluation form that will enable programs to assess their mentors periodically over the program and annually with mentoring during patient-mentee mentoring hours. We are seeking to incorporate the March 2018 ABPTRFE Program Reporting Grid which identifies required "mentor observation characteristics".
 - The question was raised if the RFE SIG should we be a sounding board for RF directors to voice their concerns regarding program process changes and advocate between ABPTRFE on their behalf?
 - Perhaps this can be mentioned at the next RFSIG chair meeting
- Development of Common Communication Platform (Carol Jo and Christina)
 - Waiting on ABPTRFE
- Excellence in Mentoring Award -Update-Sara
 - Waiting on the 2019 cycle to solicit applications for the award to be given in 2020.
 - Christina to help publicize the award multiple times next year.
- Steering committee of RF SIG chairs-Next meeting Nov 15th
 - New documentation process challenges
 - Ask them to report SIG updates at CSM meeting

Next meeting January 11th @ 11:00 am EST

Chrysta: Send a google invite to populate for the year for future meeting dates.

Meeting adjourned @ 12:00 pm EST