

Academy of Physical Therapy Education - Residency and Fellowship Special Interest Group

ZOOM CONFERENCE: Friday Jan 14 at 4:00 pm EST

Attendees	Position	Present on call?
Sara Virella Kraft	Chair	Yes
Christina Gomez	Vice Chair	Yes
David Nolan	Membership Secretary	Yes
Tara Dickson	Nominating Chair	Yes
Chrysta Lloyd	Secretary/Treasurer	Yes
Eric Monsch Ryan Pontiff	Program Committee Chairs	Yes/yes
Raine Osborne	Scholarly Research Committee Chair	No
Christina Gomez	Communications Committee	Yes
Laura Zajac-Cox	Nominating Committee	No

Agenda

Yellow indicates action items.

Chair called the meeting to order @ 3:00 pm CST.

Officer reports

- Chair – Chair group updates-Sara Virella Kraft
 - Mission and values have been published by APTE
 - RF-SIG meeting is at 6 am on Saturday
 - We could do a town hall meeting for RFESIG members at the conclusion of CSM if we are interested in hosting an additional meeting.

- Vice Chair – Christina Gomez
 - No new report

- Membership Secretary – David Nolan
 - Members: 338
 - Specialization SIG meeting on Monday
 - Craig and Sara Sherman have been emailed by Christina and nothing has been added from the Specialization SIG

- Treasurer/Secretary – Chrysta Lloyd
 - Meeting minutes have not yet been posted from the November meeting.

Committee Reports

- Nominating Committee –Tara Dickson/Laura Zajac-Cox
 - 1 nominee for 2 positions
 - No nominations for Chair
 - Others have applied but have not been active in the SIG long enough to be slated

- Tara and Sara have reached out to people to see if they want to run for the Chair position. If you know someone that is interested please reach out to them. Sara is willing to speak with anyone interested in the position.
- Discussion was had about the bylaws for current Chair remaining in the position or another officer resigning to run for Chair. **Tara will look into the bylaws regarding these options.**
- Program Committee – Eric Monsch
 - We have requested to move to the meeting time. If we have less than 50 participants we can host a meeting concurrent with programming.
 - It has been requested to move to Thursday evening.
 - There are a lot of programming changes due to the pandemic and current surge however we are unaware what effect that will have on our meeting at this time. We are waiting on a response from Sherry.
- Scholarly/Research – Sara Kraft reporting
 - Three virtual site visits have been conducted for the research project and we are going through the data to look at the trends. One more virtual site visit and possible 2 onsite visits left to schedule. We have a lot of qualitative data to analyze.
- Communication – Christina Gomez still reporting
 - Newsletter sent out.
 - Still looking for a communications chair.

Initiatives

- Agenda/plan for CSM
 - Sample agenda: 1. Business meeting 2. Mentoring 3. Website brainstorming
 - 2. Mentor Categories
 - ☐ Specialty area
 - ☐ Initial accreditation (if we have mentors that have gone through process recently)
 - ☐ Re-accreditation (same as above-recent experience)
 - ☐ Virtual site visit
 - ☐ Mentoring
 - ☐ Curriculum
 - ☐ Remediation
 - ☐ Policies & procedures
 - ☐ Program models
 - Place the mentor contact information and area of expertise on the website for members to self select mentors as needed.
 - Discussion for membership: Are there any other categories that individuals need mentoring? Would it be helpful if we set up contact information on the website with mentors under each category for members to contact them as needed? Are people going to the ABPTRFE website for RF answers?
 - 3. Open the website to brainstorm on how to modify it to become more user friendly.
 - Discussion about renaming the Think Tank website.
 - **Chrysta will organize the powerpoint presentation for the meeting and send it out to the committee for each person to update their slide(s).**
- Mentoring Program- Updates
 - Every person that has submitted an application has been contacted and issued a mentor.
 - How should we approach the mentor program? Should we have a list of specialty areas that people can choose from to get information?

Meeting adjourned at 3:50 pm CST.