Academy of Physical Therapy Education - Residency and Fellowship Special Interest Group

ZOOM CONFERENCE: March 13th 11 am EST

ZOOM MEETING LINK:  https://musc.zoom.us/my/sarakraft

<table>
<thead>
<tr>
<th>Attendees</th>
<th>Position</th>
<th>Present on call?</th>
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</thead>
<tbody>
<tr>
<td>Sara Kraft</td>
<td>Chair</td>
<td>YES</td>
</tr>
<tr>
<td>Jason Zafereo</td>
<td>Vice Chair</td>
<td>NO</td>
</tr>
<tr>
<td>David Nolan</td>
<td>Membership Secretary</td>
<td>YES</td>
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<tr>
<td>David Gillette</td>
<td>Nominating Chair</td>
<td>NO</td>
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<tr>
<td>Chrysta Lloyd</td>
<td>Secretary/Treasurer</td>
<td>YES</td>
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<tr>
<td>Eric Monsch</td>
<td>Program Committee Chairs</td>
<td>YES/YES</td>
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<tr>
<td>Ryan Pontiff</td>
<td></td>
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<tr>
<td>Raine Osborne</td>
<td>Scholarly Research Committee Chair</td>
<td>YES</td>
</tr>
<tr>
<td>Christina Gomez</td>
<td>Communications Committee</td>
<td>YES</td>
</tr>
<tr>
<td>Cheri Hodges</td>
<td>Nominating Committee</td>
<td>NO</td>
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Agenda

Yellow indicates action items
Green indicates committee motions.

Call the meeting to order – Sara Kraft—Time: 10:10 am CST

Officer reports
  ● Chair – Sara
    ○ Priorities for 2020: Second podcast (Jason will be contacting the presenters)
      ▪ Where are the podcasts housed? The link to the Podcasts are posted on the RF SIG page under the news content. But it is stored at MUSC via a link.
      ▪ Should we make the podcast a part of the Think Tank?
        ● Pro: more people would have access and it would be in one location
          ○ Open access materials are not affecting membership, in fact membership has increased.
        ● Con: are we decreasing the benefits of the SIG by opening it to everyone?
          ○ Pamela Levangie is opposed to having it open to everyone because you do not have to be a member of the academy to access and will not help drive membership.
    ● No committee opposition to having it as part of Think Tank.
    ○ Overall arching themes from CSM meeting: Think Tank felt cumbersome to sort through.
      ▪ Ways to improve:
        - Change the look
        - Change the categories or the organization to make it more user friendly
- Go into the TT and make suggestions for categorical or organizational changes: due 2 weeks 
 3/27/2020
  
  - Linda Csiza
    - How to communicate better about the resources we have available.
    - Can we develop a flyer about our SIG to send out to new members and to send around the time of 
      the ACIR as a reminder?
    - Sarah will report back with more information

  - ACIR: lot of frustration over benchmarks also came from the membership at CSM
    - ABPTRFE already has information out about benchmarks but should we ask them for information 
      to put into the Think Tank to help members
    - Adding too much information is making it too prescriptive for programs and should allow 
      programs to be creative in their benchmarks. ABPTRFE already has information out in detail.
    - Reaching out to Linda Csiza again for another podcast with some clarifications on definitions and 
      explanations made simple for clinicians.

- Vice Chair – Sara Kraft on behalf of Jason Zafereo
  - See above

- Membership Secretary – David Nolan
  - The information he was receiving has been disabled. Now he has to ask for the information from the 
    webteam.
  - Current membership: 278
  - Nominating committee needs to be able to have membership data to solicit for nominations in the future 
    however no updates regarding new access has been received as of yet.

- Treasurer/Secretary – Chrysta Lloyd
  - No report

Committee Reports

- Nominating Committee – David Gillette and Cheri Hodges
  - No report
  - Slate has been forwarded to APTE Nominating Committee

- Program Committee – Sara Kraft/Ryan Pontiff
  - New ELC opportunity-call out and management of proposals
    - Accepting the call to review the topics and drafts for ELC proposals was a unanimous decision.
    - Modifications to the call out were recommended
    - Ryan will receive the proposals as RFESIG- ELC Program Committee Chair.
    - A rubric needs to be developed and used to score and recommend the proposals to the APTE Program 
      Chair.
    - Sara will forward the selected proposals to ELC Program committee
    - Methods:
      - Reach out for requests for topics then let the committee decide if we recommend a 90, 30 or 45 
        minute presentation to avoid discouraging requests
      - Requesting a 200 word Abstract with Objectives specific to R/F education.
      - Target abstracts for a 30 min or 90 min presentation
- Sara will reach out to Skye Donovan to see if the APTE ELC Program Committee can share their rubric.
- How do we limit duplicate submissions directly to the ELC programming portal and through our SIG?
  - Have the ELC programming committee forward the R/F specific proposals directly to the SIG.
- We need to send the flyer out asap

● Communication – Christina Gomez
  ○ None

Initiatives

● Mentoring program and next steps– Chrysta Update
  ○ Continue to solicit mentors and participants via the E-blasts and newsletter
  ○ January 2020 the groupings were made. 3-4 participants per mentor based on availability of mentors and director interest. Mentors were tasked with contacting the participants and reaching out to them opening the door for discussion.
  ○ February 2020 CSM Meet and Greet was held with question and answer panel format. Questions from participants or members and moderators.
  ○ Future Plans:
    - touch base with participants to insure the mentor has touched base
    - survey the participants to see what they would like to see from the program
    - Meet and Greet at ELC 2020
  ○ Always open to recommendations and assistance in creating programming. Any suggestions please contact chryssy19@gmail.com
  ○ Chrysta will send out a reminder email to all of the mentors with contact information

● Research Collaboration group update-- Raine update
  ○ 90 minutes submission for ELC is being prepared

● RFESIG Chair updates
  ○ none

● New business
  ○ none

Meeting adjourned @ 11 am CDT.