

ELC 2020

October 16–18 • Milwaukee, Wisconsin

AUTHOR GUIDELINES FOR ELC SUBMISSIONS

SUBMISSION PORTAL FOR ELC 2020: OPENS MARCH 9, 2020 AND CLOSES MARCH 27, 2020

The submitted abstracts (poster and platform) and educational sessions will be blindly reviewed by 3-5 individuals. Reviews will occur April 3-May 1. The ELC committee will review the scores and notifications of acceptance or denial will be sent to all submitters on May 22. *Please note that all proposals and abstracts should be devoid of any promotional content. Moreover, if you have presented this same topic at ELC before there should be a substantive update to the content.

POSTER AND PLATFORM ABSTRACTS

<https://apta.confex.com/apta/elc2020/cfp.cgi>

DEFINITIONS: Posters are displayed for a specific period of time during the conference, with presenters scheduled for 30 minutes. Platform presentations are oral presentations of approximately 15 minutes.

AUTHORS AND FEES: A fee of \$30 is associated with each submitted abstract. This defrays a portion of ELC's submission site cost. If an abstract is accepted for presentation as either a poster or a platform, the presenter must register for ELC. There is no discount of registration fees for presentation of a poster or platform.

SUBMISSION: All abstracts must be submitted online. In the submission, you may specify your preferred presentation format (poster or platform). Submitters are expected to ensure that all information is correct at the time of submission. Author information will appear exactly as submitted in the submission portal. Abstracts require presenter/author information, including credentials, contact information, institutions, city, and state. Please be sure that your contact information is correct, as all correspondence relating to submissions will occur via email. Please also include the following required fields:

1. Theme- Select the most appropriate category for your submission based on the ELC 2020 themes.
2. Title- Enter a title for your abstract (maximum of 15 words).
3. References- Provide a minimum of 5 and a maximum of 10 contemporary bibliographic references.
4. Abstract Text- Provide your abstract text (no more than 450 words) using the following headings followed by a colon:
 - Purpose:
 - Methods/Description:
 - Results/Outcomes:
 - Conclusions/Relevance to the conference theme:

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CALL FOR EDUCATIONAL SESSION PROPOSALS

<https://apta.confex.com/apta/elc2020/cfs.cgi> -- Call for Sessions

AUTHORS AND FEES: A fee of \$30 is associated with each submitted proposal submission. This defrays a portion of ELC's submission site cost. If an educational session is accepted for presentation, the presenter(s) must register for ELC. There is a \$50 discount on registration fees for presentation of an educational sessions. Presenters must register by June 1 with the given link that will be provided in the acceptance email; failure to do so will result in an alternate presentation moved into your spot.

SUBMISSION: All sessions must be submitted online. Submitters are expected to ensure that all information is correct at the time of submission. Author information will appear exactly as submitted the submission portal. Sessions require presenter/author information, including credentials, contact information, institutions, city, and state. Please be sure that your contact information is correct, as all correspondence relating to submissions will occur via email. Please also include the following required fields:

1. Theme- Select the most appropriate category for your submission based on the ELC 2020 themes.
2. Title and Session Info- Enter a session title (limited to a maximum of 10 words).
 - Indicate a participant level (basic, intermediate, or advanced).
 - Intended Audience - who should attend this session?
 - Describe the overall purpose of the session using a maximum of 200 words.
 - Select Primary Focus and Category that best describe your presentation.
 - Select which interactive instructional methods will be used to facilitate participant learning.
3. Session Abstract- All abstract text must conform to a structured format, including each of the following headings. Please make sure the headings in the abstract text exactly match the list below:
 - Purpose:
 - Methods/Description:
 - Results/Outcomes:
 - Conclusions/Relevance to the conference theme
4. References- Provide a minimum of 5 and a maximum of 10 contemporary bibliographic references.
5. Course Objectives- Enter between 3 and 6 Course Objectives for the proposed session. Consider referring to [Bloom's Taxonomy](#) when composing your course objectives. Course objectives should finish the statement, "Upon completion of this session, attendees will be able to..." and should use measurable verbs such as "Explain," "Describe," "Design," "Apply," etc. Each Course Objective needs to be addressed by the speaker during the presentation.